

STATE OF ALABAMA DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

Alabama State Board of Education

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Wayne Reynolds, Ed.D. District VIII President Pro Tem

Eric G. Mackey, Ed.D. Secretary and Executive Officer

AGENDA ELEMENTARY/SECONDARY EDUCATION THURSDAY, DECEMBER 9, 2021, 10 A.M. AUDITORIUM, GORDON PERSONS BUILDING 50 NORTH RIPLEY STREET, MONTGOMERY, ALABAMA

- A. Call to Order
- B. Invocation, Pastor Agnes Lover, St. Paul African Methodist Episcopal Church, Montgomery, Alabama, and Pledge of Allegiance to the United States Flag
- C. Roll Call Establishment of a Quorum
- D. Approval of the Agenda
- E. Approval of the Minutes for the November 10, 2021, Meeting
- F. Public Hearings
- G. Action Items
 - 1. Unfinished Business
 - New Business
 - Resolution in Recognition of Brewton Elementary School, Brewton City School System, 2021 Blue Ribbon School, State School Board District One
 - b. Resolution in Recognition of Orange Beach Elementary School, Baldwin County School System, 2021 Blue Ribbon School, State School Board District One
 - C. Resolution in Recognition of Mt. Laurel Elementary School, Shelby County School System, 2021 Blue Ribbon School, State School Board District Three
 - Resolution in Recognition of Hall Kent Elementary School, Homewood City School System, 2021 Blue Ribbon School, State School Board District Four
 - e. Resolution in Recognition of MacMillan International Academy, Montgomery County School System, 2021 Blue Ribbon School, State School Board District Five
 - f. Resolution in Recognition of Selma City School System's Alabama Performance Excellence Program Award
 - g. Resolution in Recognition of December 6-12, 2021, as "Computer Science Education Week" in Alabama Schools
 - h. Alabama State Board of Education Resolution Declaring Importance of Local Board Autonomy Related to Certain Individual Health and Safety Decisions
 - i. Resolution to Authorize Review of an Educator Preparation Program, Jacksonville State University
 - j. Announce Intent to Adopt New Alabama Administrative Code Rule 290-010-010-.15, Pertaining to Use of Electronic Signatures and Records Policy
 - k. Approve 2021-2022 State Superintendent's Evaluation
 - I. Approval of the 2022 Alabama State Board of Education Meeting/Work Session Dates
 - M. Approve employment of Ms. Stacy Royster as the Program Coordinator for Statewide Student Information System Implementation, beginning at Step 18, Salary Schedule 8687, \$130,984.80, effective January 1, 2022
- H. Executive (includes Legal and Public Information)
- I. State Superintendent's Report
- J. Date and Time of Next Elementary/Secondary Education Meeting, Thursday, January 13, 2022, 10 a.m., Auditorium, Gordon Persons Building, Montgomery, Alabama; 11 a.m. or Immediately Following the State Board Meeting, Work Session, Plaza 103 Gordon Persons Building

The Alabama State Board of Education meeting and work session will be available for LIVE viewing at https://www.youtube.com/user/aldeptofed/live. After the meeting, the archived video is available at https://www.alabamaachieves.org/state-board-of-education/meeting-videos/. If you have comments or questions, please call Communications at 334-694-4686 or send email at comm@alsde.edu.

RESOLUTION IN RECOGNITION OF BREWTON ELEM SCH, BREWTON CITY SCH SYS, 2021 BLUE RIBBON SCHOOL

RESOLUTION IN RECOGNITION OF BREWTON ELEMENTARY SCHOOL, BREWTON CITY SCHOOL SYSTEM 2021 BLUE RIBBON SCHOOL

WHEREAS, U.S. Department of Education Secretary Miguel Cardona named Brewton Elementary School in the Brewton City School System as a 2021 National Blue Ribbon School; and

WHEREAS, since 1982, nearly 9,000 of America's schools have received this coveted award that honors those that reflect the goals of high standards and accountability; and

WHEREAS, the Blue Ribbon Schools Program honors public and private elementary, middle, and high schools that demonstrate overall academic excellence or show success in closing achievement gaps; and

WHEREAS, 325 public schools were selected nationwide, out of more than 133,000 public schools in the nation, for the 2021 Blue Ribbon Schools award, which is one of the most prestigious education awards in the country; and

WHEREAS, the Blue Ribbon Schools were honored at a conference and awards ceremony November 4-5, 2021, in Washington, D.C.:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby commend the faculty, staff, students, and parents of Brewton Elementary School, Brewton City School System, on achieving the status of a U.S. Department of Education Blue Ribbon School in 2021.

RESOLUTION IN RECOGNITION OF ORANGE BEACH ELEM SCH, BALDWIN COUNTY SCH SYS, 2021 BLUE RIBBON SCHOOL

RESOLUTION IN RECOGNITION OF ORANGE BEACH ELEMENTARY SCHOOL, BALDWIN COUNTY SCHOOL SYSTEM 2021 BLUE RIBBON SCHOOL

WHEREAS, U.S. Department of Education Secretary Miguel Cardona named Orange Beach Elementary School in the Baldwin County School System as a 2021 National Blue Ribbon School; and

WHEREAS, since 1982, nearly 9,000 of America's schools have received this coveted award that honors those that reflect the goals of high standards and accountability; and

WHEREAS, the Blue Ribbon Schools Program honors public and private elementary, middle, and high schools that demonstrate overall academic excellence or show success in closing achievement gaps; and

WHEREAS, 325 public schools were selected nationwide, out of more than 133,000 public schools in the nation, for the 2021 Blue Ribbon Schools award, which is one of the most prestigious education awards in the country; and

WHEREAS, the Blue Ribbon Schools were honored at a conference and awards ceremony November 4-5, 2021, in Washington, D.C.:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby commend the faculty, staff, students, and parents of Orange Beach Elementary School, Baldwin County School System, on achieving the status of a U.S. Department of Education Blue Ribbon School in 2021.

RESOLUTION IN RECOGNITION OF MT. LAUREL ELEM SCH, SHELBY COUNTY SCH SYS, 2021 BLUE RIBBON SCHOOL

RESOLUTION IN RECOGNITION OF MT. LAUREL ELEMENTARY SCHOOL, SHELBY COUNTY SCHOOL SYSTEM 2021 BLUE RIBBON SCHOOL

WHEREAS, U.S. Department of Education Secretary Miguel Cardona named Mt. Laurel Elementary School in the Shelby County School System as a 2021 National Blue Ribbon School; and

WHEREAS, since 1982, nearly 9,000 of America's schools have received this coveted award that honors those that reflect the goals of high standards and accountability; and

WHEREAS, the Blue Ribbon Schools Program honors public and private elementary, middle, and high schools that demonstrate overall academic excellence or show success in closing achievement gaps; and

WHEREAS, 325 public schools were selected nationwide, out of more than 133,000 public schools in the nation, for the 2021 Blue Ribbon Schools award, which is one of the most prestigious education awards in the country; and

WHEREAS, the Blue Ribbon Schools were honored at a conference and awards ceremony November 4-5, 2021, in Washington, D.C.:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby commend the faculty, staff, students, and parents of Mt. Laurel Elementary School, Shelby County School System, on achieving the status of a U.S. Department of Education Blue Ribbon School in 2021.

SCH, HOMEWOOD CITY SCH SYS, 2021 BLUE RIBBON RESOLUTION IN RECOGNITION OF HALL KENT ELEM SCHOOL

RESOLUTION IN RECOGNITION OF HALL KENT ELEMENTARY SCHOOL, HOMEWOOD CITY SCHOOL SYSTEM 2021 BLUE RIBBON SCHOOL

WHEREAS, U.S. Department of Education Secretary Miguel Cardona named Hall Kent Elementary School in the Homewood City School System as a 2021 National Blue Ribbon School; and

WHEREAS, since 1982, nearly 9,000 of America's schools have received this coveted award that honors those that reflect the goals of high standards and accountability; and

WHEREAS, the Blue Ribbon Schools Program honors public and private elementary, middle, and high schools that demonstrate overall academic excellence or show success in closing achievement gaps; and

WHEREAS, 325 public schools were selected nationwide, out of more than 133,000 public schools in the nation, for the 2021 Blue Ribbon Schools award, which is one of the most prestigious education awards in the country; and

WHEREAS, the Blue Ribbon Schools were honored at a conference and awards ceremony November 4-5, 2021, in Washington, D.C.:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby commend the faculty, staff, students, and parents of Hall Kent Elementary School, Homewood City School System, on achieving the status of a U.S. Department of Education Blue Ribbon School in 2021.

RESOLUTION IN RECOGNITION OF MACMILLAN COUNTY SCH SYS, 2021 BLUE RIBBON SCHOOL INTERNATIONAL ACADEMY, MONTGOMERY

RESOLUTION IN RECOGNITION OF MACMILLAN INTERNATIONAL ACADEMY, MONTGOMERY COUNTY SCHOOL SYSTEM 2021 BLUE RIBBON SCHOOL

WHEREAS, U.S. Department of Education Secretary Miguel Cardona named MacMillan International Academy in the Montgomery County School System as a 2021 National Blue Ribbon School; and

WHEREAS, since 1982, nearly 9,000 of America's schools have received this coveted award that honors those that reflect the goals of high standards and accountability; and

WHEREAS, the Blue Ribbon Schools Program honors public and private elementary, middle, and high schools that demonstrate overall academic excellence or show success in closing achievement gaps; and

WHEREAS, 325 public schools were selected nationwide, out of more than 133,000 public schools in the nation, for the 2021 Blue Ribbon Schools award, which is one of the most prestigious education awards in the country; and

WHEREAS, the Blue Ribbon Schools were honored at a conference and awards ceremony November 4-5, 2021, in Washington, D.C.:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby commend the faculty, staff, students, and parents of MacMillan International Academy, Montgomery County School System, on achieving the status of a U.S. Department of Education Blue Ribbon School in 2021.

RESOLUTION IN RECOGNITION OF SELMA CITY SCHOOL SYSTEM'S ALABAMA PERFORMANCE EXCELLENCE PROGRAM AWARD

RESOLUTION IN RECOGNITION OF SELMA CITY SCHOOL SYSTEM'S ALABAMA PERFORMANCE EXCELLENCE PROGRAM AWARD

WHEREAS, the Alabama State Board of Education recognizes, appreciates, and encourages strong leadership that results in local education agencies (LEAs) having higher levels of quality and performance for Alabama students; and

WHEREAS, through their hard work and determination, the Selma City School System has garnered the attention of Alabama Performance Excellence (ALPEx), which consists of a trained team of examiners who evaluate organizations and assist them with improving their processes and results; and

WHEREAS, because of their strategic steps to achieve higher levels of excellence and accomplishment, the Selma City School System has been awarded the ALPEx Award Tier Two, the only LEA in the state to receive this award; and

WHEREAS, Selma City Schools Superintendent, Dr. Avis Williams has spearheaded initiatives that increase productivity and have positively impacted students throughout the district; and

WHEREAS, the ALPEx Award was established for the purpose of recognizing organizations that use unique practices and innovative strategies to increase productivity and effectiveness, as well as serve as a beacon for other organizations to model in their quest for organizational excellence; and

WHEREAS, the Alabama State Board of Education believes that all students should have the benefit of a solidly structured, well-organized team of education professionals who make decisions, implement programs, and adopt policies that are rooted in what best supports significant academic development:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby extend congratulations to the Selma City School System for being the sole recipient of this award from Alabama Performance Excellence, and recognizes the teachers, administrators, and others who made this recognition possible.

RESOLUTION IN RECOGNITION OF DECEMBER 6-12, 2021, AS "COMPUTER SCIENCE EDUCATION WEEK" IN ALABAMA SCHOOLS

RESOLUTION IN RECOGNITION OF DECEMBER 6-12, 2021, AS "COMPUTER SCIENCE EDUCATION WEEK" IN ALABAMA SCHOOLS

WHEREAS, Computer Science Education Week highlights the crucial role that computer science plays in transforming our society through enabling innovation, technological advances, and economic growth; and

WHEREAS, the theme for this year's Computer Science Education Week is #CSEverywhere; to highlight the impact that computer science is making everywhere and the relationship that computer science has to different subjects, industries, career paths, and our everyday lives; and

WHEREAS, the field of computer science underpins the information technology sector and many science, technology, engineering, and mathematics (STEM) careers, making it a foundational science for the digital age and a significant contributor to Alabama's economic output through the research and development of new innovations; and

WHEREAS, the outlook for computer science jobs is bright with more than 4,063 open computing positions across the state of Alabama with the current average salary for a computing occupation paying \$100,000, which is significantly higher than the average salary in the state; and

WHEREAS, providing students the chance to participate in high-quality computer science courses and activities exposes them to the rich opportunities the field offers and provides critical thinking and computational skills that will serve them throughout their lives; and

WHEREAS, all students in Alabama deserve a thorough preparation in computer science education, including access to qualified teachers, technology, and age-appropriate curriculum needed to learn computer science at the elementary and secondary levels of education; and

WHEREAS, participating in an Hour of Code during Computer Science Education Week can serve to demystify the field of computer science and encourage more students to take up further studies of computer science; and

WHEREAS, the field of computer science has significant equity barriers to address, including attracting more participation by females and underrepresented minorities to all levels; and

WHEREAS, the week of December 6-12, 2021, in honor of Grace Hopper's birthday, one of the first females in the field of computer science, engineered new programming languages and pioneered standards for computer systems which laid the foundation for many advancements in computer science is designated as National Computer Science Education Week by Code.org, the Computer Science for All Initiative, the National Center for Women in Information Technology, and other nationally recognized entities:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education does hereby designate December 6-12, 2021, as "Computer Science Education Week" in the public schools of Alabama.

ALSBOE RESOLUTION DECLARING IMPORTANCE OF LOCAL BOARD AUTONOMY RELATED TO CERTAIN INDIVIDUAL HEALTH AND SAFETY DECISIONS

ALABAMA STATE BOARD OF EDUCATION RESOLUTION DECLARING IMPORTANCE OF LOCAL BOARD AUTONOMY RELATED TO CERTAIN INDIVIDUAL HEALTH AND SAFETY DECISIONS

WHEREAS, the Alabama State Board of Education (ALSBOE) believes that the safety, security, and well-being of all Alabama students is a paramount duty of all educators; and

WHEREAS, many actions and policies related to the current unprecedented COVID-19 pandemic are best determined at the local education agency (LEA) level, based on constantly changing community circumstances and the ability to implement best practices as recommended by the Alabama Department of Public Health; and

WHEREAS, as part of its duty, the ALSBOE is charged with adopting polices to assist and support LEAs. The ALSBOE believes that each LEA is in the best position to make informed decisions on what is in the best interest of each community. The ALSBOE further believes that certain matters of health and safety policy should be reserved for LEAs to determine:

NOW, THEREFORE, BE IT RESOLVED, That the ALSBOE affirms that certain decisions regarding highly specialized actions and policies, including but not limited to, the use of facial coverings, spacing of desks, arrangements of cafeteria and sports seating, and other factors related to students' health and safety, should continue to be made at the LEA level based on the best interest of the students in each individual community; and

BE IT FURTHER RESOLVED, That the ALSBOE retains the right to set minimum standards of compliance for actions or policies that require long-term, statewide application, or for any other policy decision within its purview.

PREPARATION PROGRAM, JACKSONVILLE STATE UNIVERSITY RESOLUTION TO AUTHORIZE REVIEW OF AN EDUCATOR

Action Item No. <u>G.2.i</u>
Alabama State Board of Education
December 9, 2021

RESOLUTION TO AUTHORIZE REVIEW OF AN EDUCATOR PREPARATION PROGRAM Jacksonville State University

WHEREAS, Alabama Administrative Code, Rule No. 290-3-3-.59(4)(b)2., requires that approval by the Alabama State Board of Education shall be secured before a proposal for a new program is reviewed by the Office of Teaching and Leading of the Alabama State Department of Education; and

WHEREAS, the State Superintendent of Education has received from the President of Jacksonville State University a written request to develop a Class AA Elementary Education program; and

WHEREAS, the request lists the specific proposed program for which the Alabama State Board of Education approval is being sought, together with information concerning the factors to be taken into account in determining the need for the program; and

WHEREAS, Jacksonville State University personnel have been advised that the proposed program may not be implemented prior to Alabama State Board of Education approval, based on documentation of compliance with all applicable standards; and

WHEREAS, the State Superintendent of Education recommends that the program be reviewed by the Office of Teaching and Leading of the Alabama State Department of Education:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education hereby authorizes a review of the following program:

Class AA Elementary Education (K-6)

Jacksonville State University Authorize Review of New Program December 9, 2021

Jacksonville State University (JSU) is seeking to develop a Class AA Elementary Education (K-6) program. JSU had the program in the past but allowed approval to expire. It is seeking to have the program again to meet the requirement that the Class AA Teacher Leader (P-12) program have a faculty member who also teaches in Class AA teaching field program.

SIGNATURES AND RECORDS POLICY 290-010-010-.15, PERTAINING TO USE OF ELECTRONIC **NEW ALABAMA ADMINISTRATIVE CODE RULE**

ALABAMA STATE BOARD OF EDUCATION STATE DEPARTMENT OF EDUCATION ADMINISTRATIVE CODE

CHAPTER 290-010-010-.15 ELECTRONIC SIGNATURES AND RECORDS POLICY

TABLE OF CONTENTS

290-010-01015.1	Legal Basis
290-010-01015.2	Definitions
290-010-01015.3	Use of Electronic Signatures and
	Electronic Records
290-010-01015.4	Creation and Retention of Electronic
	Records

290-010-010-.15.1 Legal Basis.

The Alabama Uniform Electronic Transactions Act ("UETA"), Section 8-1A-1 et seq. of the Code of Alabama 1975, enacted in 2002, is intended to facilitate the use of electronic documents in business, commercial, and governmental transactions. The Act promotes but not require the use of electronic signatures and creation of electronic documents. Section 8-1A-18(a) provides that "each government agency of this state with rule-making authority...may determine by rule whether, and the extent to which, it will send and accept electronic records and electronic signatures to and from other persons and otherwise create, generate, communicate, store, process, use, and rely upon electronic records and electronic signatures." Section 8-1A-12(a) provides that an electronic record meets other state law requirements for record retention if the electronic record both accurately reflects the original document and is accessible for later reference. Section 8-1A-13 provides that an electronic record may not be excluded from evidence in court solely because it is in electronic form. Section 8-1A-12(g) provides that the State Records Commission is not precluded by the Act from placing additional requirements for record retention on agencies.

290-010-010-.15.2 Definition.

Except as otherwise specified in this rule, undefined terms have the respective meanings set forth in the Act. Notwithstanding the forgoing, the following words where used in this rule shall have the following meanings:

(a) Act or UETA. Alabama Uniform Electronic Transaction Act, Code of Alabama 1975, Section 8-1A-1 et seq.

- (b) OIT. The State of Alabama Office of Information Technology, as established in Code of Alabama 1975, Section 41-28-1.
- (c) Records Disposition Authority or RDA. An agency-level records retention schedule issued by the State Records Commission under the authority granted by the Code of Alabama 1975, Sections 41-13-5 and 41-13-20 through 21.
- (d) State Records Commission. The State Records Commission, as established in Code of Alabama 1975, Section 41-13-20.

290-010-010-.15. Use of Electronic Signatures and Electronic Records.

In accordance with Section 8-1A-18(a) of the Code of Alabama 1975, the Department of Education hereby establishes that to the fullest extent permitted by the Act and except as otherwise provided in this administrative rule, the Department of Education will send and accept electronic records and electronic signatures to and from other persons and otherwise create, generate, communicate, store, process, use, and rely upon electronic records and electronic signatures. In accordance with Section 8-1A-18(b), the Department of Education use of electronic records and electronic signatures will comply with the following requirements:

- (a) Provide an identical copy of the original signed and executed document to the signer.
- (b) Ensure non-repudiation; that the signer cannot deny the fact that he or she electronically signed the document.
- (c) Capture information about the process used to capture signatures (i.e. create an audit trail), including but not limited to:
 - 1. IP address
 - 2. Date and time stamp of all events
 - 3. All web pages, documents, disclosures, and other information presented
 - 4. What each party acknowledged, agreed to, and signed
- (d) Encrypt, end-to-end, all communication within the signature process. Encryption technologies shall comply with state encryption standards, including the requirements that cryptographic modules be validated to the current Federal Information Processing Standards (FIPS).

The information contained in this subsection constitutes the minimum that is required for a valid electronic signature. Any authorized person within the Department of Education may require additional reasonable information from a signer in order to establish the identity and signature authority of the signer. The Department of

Education may provide additional requirements subject to a State of Alabama information technology policy as promulgated by OIT.

290-010-010-.15.4 Creation and Retention of Electronic Records. In accordance with Section 8-1A-17 of the Code of Alabama 1975, the Department of Education hereby establishes that to the fullest extent permitted by the Act and except as otherwise provided in this administrative rule, it will create and retain electronic records and convert written records to electronic records. Any such electronic records will be retained in compliance with State Records Commission requirements, including the records retention schedules set forth in the Department of Education Records Disposition Authority. The Department of Education may create a retrievable electronic record or copy, by optical scan or otherwise, of paper original documents or make other images or paper copies which accurately reproduce the originals and may destroy original paper documents so copied as specified in the RDA. Electronic copies of original documents, when certified by an authorized the Department of Education record custodian, are admissible in the Department of Education administrative proceedings as authorized by the Act as though they were the original document. The electronic document retains the confidential or public document characteristics of the original document.

Author: Eric G. Mackey

Statutory Authority: Code of Ala. 1975, §§8-1A-7, 8-1A-12, 8-1A-13,

8-1A-17, 8-1A-18.

History: New Rule: Filed _____; effective _____.

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ALABAMA STATE BOARD OF EDUCATION K-12 MEETING AND WORK **SESSION DATES FOR 2022**

ALABAMA STATE BOARD OF EDUCATION K-12 MEETING AND WORK SESSION DATES SCHEDULE

2022

MEETING DATES		WORK SESSION DATES	
January 13	Gordon Persons Building Auditorium	January 13	Gordon Persons Building Plaza 103
January 26	State Board Retreat Location: TBD		
February 10	Gordon Persons Building Auditorium	February 10	Gordon Persons Building Plaza 103
March 10	Gordon Persons Building Auditorium	March 10	Gordon Persons Building Plaza 103
April 14	Gordon Persons Building Auditorium	April 14	Gordon Persons Building Plaza 103
May 12	Gordon Persons Building Auditorium	May 12	Gordon Persons Building Plaza 103
June 9	Gordon Persons Building Auditorium	June 9	Gordon Persons Building Plaza 103
*July 12	Gordon Persons Building Auditorium	July 12	Gordon Persons Building Plaza 103
August 11	Gordon Persons Building Auditorium	August 11	Gordon Persons Building Plaza 103
August 24	State Board Retreat Location: TBD		
September 8	Gordon Persons Building Auditorium	September 8	Gordon Persons Building Plaza 103
October 13	Gordon Persons Building Auditorium	October 13	Gordon Persons Building Plaza 103
November 10	Gordon Persons Building Auditorium	November 10	Gordon Persons Building Plaza 103
December 8	Gordon Persons Building Auditorium	December 8	Gordon Persons Building Plaza 103

^{*}Meeting required by State Law

January 26 and August 24 - State Board Retreat

STACY ROYSTER RESUME

Stacy Royster

Director of Technology, Opelika City Schools

2415 County Road 62 Lafayette, AL 36862 •

(334) 524-5497 •

sbroyster@gmail.com •

OBJECTIVE

Hard-working professional with 21+ years of experience and a proven knowledge of state and local educational business practices, management of information systems, and project training. Possess a M.S. in Secondary Mathematics Education and expertise in multiple technical areas, including but not limited to data/SIS administration, networking, cybersecurity, Erate and curriculum administration. Looking to leverage my knowledge and experience into a role as PowerSchool/Data Project Director.

PROFESSIONAL EXPERIENCE

Opelika City Schools - Opelika, AL

Director of Technology, July 2013 - Present

- Maintain upkeep and inventory of district wide technology assets
- Research, evaluate, recommend and purchase and oversee implementation of hardware, software and related resources for the school district
- Lead all aspects of technology projects including capacity planning, resource allocation, project documentation, professional development and change management
- Negotiated and executed contracts with vendors
- Develop and implement local and state required plans for the district
- Administer and maintain the district's student information system as well as submit state reports of district data
- Manage and oversee the district technology team members
- Severed on multiple state and national organization boards to help shape the future of educational technology: ALET Executive Vice-President (current) and Secretary, PowerSchool Customer Advisory Board, Lightspeed Customer Advisory Board, ClearTouch Customer Advisory Board
- Served as pilot district for the state-wide PowerSchool SIS transition assisting districts throughout the state with weekly webinar presentations and a multitude of one-on-one meetings to help with individual setup of districts throughout the state.

 Developed resource website for LEAs to find help tutorial for the SIS transition
- Organized and delivered professional learning opportunities at the district, state and national levels

Opelika City Schools/Opelika High School - Opelika, AL

Mathematics Teacher, June 2000 – July 2013

- Prepared and executed lessons aligned to state standards in Statistics, Algebra II, Algebra I, Geometry, and Analytical Mathematics
- · Coordinated meetings with parents and school personnel, maintained discipline in the classroom
- Assessed 120+ students' progress throughout each term and worked closely with other staff to efficiently plan and coordinate work
- Trained and mentored new mathematics teachers
- Worked on numerous committees on the district and state level for curriculum improvement, mathematics initiatives and textbook adoptions

Southern Union State Community College - Opelika, AL

Adjunct Teacher, August 2001 - August 2002

- Prepared and executed lessons aligned to stands for the MTH 098 coursework
- Assessed 30+ students' progress throughout each term and worked closely with other staff to efficiently plan and coordinate work
- Arranged appointments and ensured mastery of content knowledge

EDUCATION

Auburn University - Auburn, AL

Masters of Science in Secondary Mathematics Education, May 2012

4.0 GPA

Auburn University - Auburn, AL

Bachelor of Science in Secondary Mathematics Education, May 2000 Graduated summa cum laude

CERTIFICATIONS/ ADDITIONAL SKILLS

- Expert in Microsoft Office, with a focus on Excel
- Expert in Google Workspace
- Expert in PowerSchool SIS management and administration
- Highly Organized Team Leader
- Professional leader of initiatives
- PowerSchool Database Management Certified
- Google Certified Educator and Administrator
- ALET Chief Technology Officer (CTO) certification